

Yard Sale Across America **Pre-Sale Checklist**

2-3 Months Before Your Sale

- Decide the date(s) and time of your sale
- Contact the CdLS Foundation and request your *Yard Sale Across America Kit*
- Ask your neighbors and friends if they would like to donate items to your sale

One Month Before Sale Day

- Obtain boxes
- Go through your home and collect items
- Assemble, segregate, and place items in boxes
- Clean and repair as needed
- Determine prices, adhere pre-printed labels included in your kit
- Remind and confirm dates to friends that will be donating items or volunteering
- Call your local papers for the advertising deadlines
- Create a CdLS Poster to display at your yard sale

One Week Before Sale Day

- Clean and prepare sale site
- Locate or borrow card tables, plywood, sawhorses, etc for displaying your items
- Determine how many signs you will need and make signage. Four 4x4 *Yard sale Across America* stickers are included in your kit
- Collect all supplies you will need for your sale
- Place ads in your local paper to appear in the Friday and Saturday editions
- Create a CdLS awareness display board

Day Before the Sale

- Establish change box
- Obtain tables if borrowing. Clean and setup if held in a secure area
- Post signs at all roadways advertising your sale
- Ask friends to deliver the items that they are donating to your sale
- Collect supplies you will need the day of the event (pen, paper, labels)

Yard Sale Day

- Set up tables if unable to do prior to sale day
- Unpack all pre-boxed items onto tables (allow 1 hour with help)
- Arrange items on tables
- Set up a CdLS awareness table and include a CdLS info sheet with every purchased item
- Greet shoppers